



# **AGENDA**

## **Claremont Museum Advisory Committee Meeting Thursday, 28 January 2021**

**I hereby give notice that a Claremont Museum Advisory Committee Meeting will be held on:**

**Date: Thursday, 28 January 2021**

**Time: 5.00pm**

**Location: Town of Claremont  
Claremont Council Chambers  
308 Stirling Highway, Claremont**

**Bree Websdale  
Acting Chief Executive Officer**

**DISCLAIMER**

Persons present at this meeting are cautioned against taking any action as a result of any Committee recommendations until such time as those recommendations have been considered by Council and the minutes of that Council meeting confirmed.

## Order Of Business

<b>1</b>	<b>Declaration of Opening / Announcement of Visitors.....</b>	<b>5</b>
<b>2</b>	<b>Record of Attendance / Apologies.....</b>	<b>5</b>
<b>3</b>	<b>Disclosure of Interests .....</b>	<b>5</b>
<b>4</b>	<b>Confirmation of Minutes of Previous Meeting .....</b>	<b>5</b>
<b>5</b>	<b>Presentation.....</b>	<b>5</b>
<b>6</b>	<b>Reports of the CEO.....</b>	<b>6</b>
6.1	Freshwater Bay Museum Operations Report - September to December 2020 .....	6
<b>7</b>	<b>Other Business .....</b>	<b>10</b>
<b>8</b>	<b>New Business of an Urgent Nature Approved by the Presiding Person or by Decision of Meeting.....</b>	<b>10</b>
<b>9</b>	<b>Future Meetings of Committee.....</b>	<b>10</b>
<b>10</b>	<b>Declaration of Closure of Meeting .....</b>	<b>10</b>



**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**2 RECORD OF ATTENDANCE / APOLOGIES**

**3 DISCLOSURE OF INTERESTS**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the Freshwater Bay Museum Advisory Committee Meeting held on 17 September 2020 be confirmed.

**5 PRESENTATION**

Nil

## 6 REPORTS OF THE CEO

### 6.1 FRESHWATER BAY MUSEUM OPERATIONS REPORT - SEPTEMBER TO DECEMBER 2020

**File Number:** GOV/00050-02, D-20-47903  
**Author:** Fiona Crossan, Museum Curator  
**Authoriser:** Bree Websdale, Acting Chief Executive Officer  
**Attachments:** Nil

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#### PURPOSE

To advise the Committee of the Claremont Museum's activities for the period September to December 2020.

#### BACKGROUND

An updated report is provided to the Committee for each quarter of the year.

#### DISCUSSION

##### Museum Program & Events

1. *Intergenerational Morning Tea* (September 1) – A Year 3 class from Freshwater Bay Primary School visited Claremont Council for morning tea and to chat with some of Claremont's valued older residents. The students and seniors alike thoroughly enjoyed the opportunity to learn and laugh.
2. *History In A Coffee Cup (HIACC)* (September 3) – Beloved Australian author and illustrator May Gibbs, who once lived in Claremont, was the feature of September's HIACC. South Perth Historical Society's Lynn O'Hara and May's great-niece, Julie Gibbs, spoke about May's life and work to a full house.
3. *HIACC* (November 5) – Museum staff shared the history of making do with what is available and the recent surge in renewing these old ways. Claremont residents Wilma van Boxel and Christel van der Laan revealed the way's they have turned trash in to treasure to another full house.
4. *Volunteer's Christmas* (December 10) – Museum staff arranged a coffee and chat with Museum volunteers to thank them for their continued support and to provide an overview of the year.

##### Collection Management

1. *Collections WA* – There are now 500 photographic records uploaded to this site.
2. *New Display Equipment* – In preparation for the new temporary display area, the Museum has ordered and taken delivery of 4 large display cases that measure 2000mm H x 1000mm W x 600mm D each. 12 movable display walls measuring 2400mm x 1200mm, have also arrived which will allow us to hang artefacts and create traffic flow through exhibitions. The walls and display cases remain boxed and are being stored in O'Connor until ready for installation.
3. *Moving the Collection* – As a result of the collection audit and the deaccession project, several thousand artefacts have been stored in the museum building. As both the old Education Centre and the Museum Office had to be completely cleared, it was necessary to make space in the Museum for artefacts that require a more stable environment such as

photographs, documents and art works. A moving company was hired on two separate days to move object boxes, costume boxes, manchester, domestic equipment and some office furniture to the off-site storage facility in O'Connor.

4. *Oral Histories* – The Museum continues its work of digitizing oral histories that are only on cassette and making written transcript available to the public. Another 6 hours of oral histories have been digitised and another two transcripts have been completed.
5. *Donation* – A beautiful cane pram that was hand-made at the Blind School in Maylands was donated to the Museum. The Pram dates from the early 1940s and belonged to the Christian family at 12 Thompson Road, Claremont. It has remained in the family all this time and has been used by three generations.

### Exhibitions

1. *Royal Show*- As the Royal Agricultural Show was cancelled this year due to COVID restrictions, a small exhibition (complete with a life-size horse) was put together to spark people's memories of past shows. It was displayed in the Town's administration building.
2. *Making Do* - In support of the November HIACC, a small exhibition was created to showcase how everyday household items can be repurposed into something else. It was displayed in the Town's administration building.

### Publicity & Promotion

1. *Flourish (Issue 5)*– A brief article on the history of Freshwater Bay Primary School, *Back (in time) to school*. The article promotes the Museum's publication *School Days*, available from the Claremont Council Administration. The HIACC for February, *Jetties & Jellyfish* is also promoted within Flourish.

### Research Requests

September	George White - Convict
	Noongar history in Peppermint Grove
	Osborne Hotel images
	Claremont landmark images
	Noongar history of area
	HW Cotterall - family history
	Lake Claremont
	May Gibbs
	Wesleyan Church
	44th Battalion
	Bethesda Hospital
October	Mrs Herbert
	Fashion in Claremont
	Gallop House
	Cr Ernest Warne
	Father Frank Sheehan
	National Bank (images)
	Osborne Hotel (repeat)
	Making do
	Freshwater Bay Foreshore

November Claremont Primary  
Claremont Arcade  
Dr William E Blackall

Freshwater Bay Primary Houses  
11 Thomson Rd  
Continental Hotel  
National Bank Images  
Claremont Arcade  
Aboriginal Cemetery Records

December 52 Shenton Road  
3 Albert Street - G Temple-Poole House  
(Wingfield)

### Museum Redevelopment

1. *Archaeology RFQ* – A Request for Quotation was sent out in December for archaeologists to induct builders/contractors who will be working on the museum redevelopment on what to do in case of an archaeological find. The Quotation also includes the services of an archaeologist to be on site during all ground disturbance works.
2. *New Office Furniture* – Museum staff sought three quotes from office supply companies to furnish the new Museum Office. Corporate Living was the successful quote and Museum staff have already visited their showroom to begin the selection process. Furniture includes: office chairs, desks, pedestals, tambour storage units and 60 chairs for events.
3. *Dismantling of the Compactus* – The two compactus units in the Museum Office have been dismantled and moved to a sea container at the new Claremont depot. They will be stored there until the refurbished office space is ready for them to be reinstalled.
4. *Emptying of the Education Centre and the Museum Office* – After days of preparations and help from casual staff, a moving company, Good Sammy's, Claremont Field Officers and a skip bin, both buildings are now completely empty.

### **PAST RESOLUTIONS**

Freshwater Bay Museum Advisory Committee Resolution 005/20, 17 September 2020

*That the Freshwater Bay Museum's Operation Report from June to August 2020 be received by the Committee.*

CARRIED

### **FINANCIAL AND STAFF IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

### **POLICY AND STATUTORY IMPLICATIONS**

*Local Government Act 1995*

### **COMMUNICATION / CONSULTATION**

Extent of communication limited to that described within this report.



**STRATEGIC COMMUNITY PLAN****People**

*We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.*

- We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.
- Effectively manage and enhance the Town's community facilities in response to a growing community.
- Facilitate opportunities for social participation, health, learning and inclusion through programmed activities and events.
- Provide opportunities for local community groups that supports their capacity and ongoing sustainability.
- Recognise and celebrate the Town's history and culture through arts and events.

**URGENCY**

Nil

**VOTING REQUIREMENTS**

Simple Majority decision of Council (*More than half the elected members present are required to vote in favour*).

**OFFICER RECOMMENDATION**

**That the Freshwater Bay Museum's Operation Report from September to December 2020 be received by the Committee.**

**7 OTHER BUSINESS**

**8 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING PERSON OR BY DECISION OF MEETING**

**9 FUTURE MEETINGS OF COMMITTEE**

Claremont Museum Advisory Committee Meeting, at .

**10 DECLARATION OF CLOSURE OF MEETING**