



MINUTES

Freshwater Bay Museum Advisory Committee Meeting Thursday, 5 September 2019

Date: Thursday, 5 September 2019

Time: 5:00pm

**Location: Town of Claremont
Claremont Council Chambers
308 Stirling Highway, Claremont**

**Liz Ledger
Chief Executive Officer**

DISCLAIMER

Persons present at this meeting are cautioned against taking any action as a result of any Committee recommendations until such time as those recommendations have been considered by Council and the minutes of that Council meeting confirmed.

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**MINUTES OF TOWN OF CLAREMONT
FRESHWATER BAY MUSEUM ADVISORY COMMITTEE MEETING
HELD AT THE TOWN OF CLAREMONT, CLAREMONT COUNCIL CHAMBERS, 308 STIRLING
HIGHWAY, CLAREMONT
ON THURSDAY, 5 SEPTEMBER 2019 AT 5:00PM**

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair Chris Mews welcomed committee and staff and declared the meeting open at 5:05pm.

2 RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Cr Chris Mews (Chair)

Joan Fisher, Friends Representative

Ricki Hewitt, Friends Representative

Rosemary Hunter, Community Representative

Karen Kaard, Community Representative

IN ATTENDANCE:

Lisa Williams (Manager Museum and Heritage Services)

Andrew Smith (Director Infrastructure)

APOLOGIES:

Cr Jill Goetze

Deborah Bray, Education Representative

LEAVE OF ABSENCE:

Nil

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 008/19

Moved: Ricki Hewitt Seconded: Joan Fisher

That the Minutes of the Freshwater Bay Museum Advisory Committee meeting held on 13 June 2019 be confirmed.

CARRIED 009/19

5 REPORTS OF THE CEO

5.1 MUSEUM OPERATIONS REPORT JUNE TO AUGUST 2019

File Number: GOV/00050, D-19-28578

Author: Lisa Williams, Manager Museum and Heritage Services

Authoriser: Andrew Smith, Director Infrastructure and Assets

Attachments: 1. Donations Register [↓](#) 

PURPOSE

To advise the Committee of the Freshwater Bay Museum's activities from June, 2019 to August, 2019.

BACKGROUND

An updated report is provided to the Committee for each quarter

DISCUSSION

Public Programs

History in a Coffee Cup

Over 60 guests attended the 04 July event.

Presented by Erica Persak the Executive Administrator of the Kerry Stokes Collection, the audience heard about the array of items held in one of Australia's largest and most diverse private collections.

Maps, rare books, manuscripts, documents, paintings and historical relics are among the many acquisitions. Alongside Matisse, Magritte and many other famous international artworks, there are works by artists who attended Claremont Art School.

Staff presented information about those artists who include; Evelyn Kotai, Ron Gomboc, and Leon Pericles, as well as showing significant paintings held within the Museum's own collection.

School incursions

In the June to August period (Terms 2 and 3) 217 local school students experienced Museum Education programs.

Display and program Research

Research for programs in the new, and refurbished display areas continues. This will broaden information for existing programs, and provide the basis for new programs for both students and the general public.

Whadjuk programs and website

A story board is under development for the footage recorded with local elders. The audio visual program also includes oral histories, and early still images.

Mainly developed as a tool for students, the audio-visual will also be staged to provide a general introduction to Whadjuk Noongar history to the general public and other audiences.

Research

June	Efford Allowance Book
	Scotch College Hill
	Walter Street Flooding Image
	CFC Grandstand Image
	Freshwater Bay Depot Superintendent Wise
July	243 Stirling Highway
	Mrs Emma Harding
	Image of Mayor Thomson
	3 Bay Road
	Alexander Doepel
	Images of Claremont for Blackburne
	Sharkey Story
	Cr AJ Wright
	Uglow Family
	Bovell's Bakery
	Cr JB Weir
	Mayor Packington
August	5 Pennel Road

Collection Management

The Audit and Deaccessioning project has been completed. Items have been processed according to national museum standards, and the Town of Claremont's Disposal Policies. The remaining items, those not wanted by original donors or other institutions will be auctioned.

Mosaic data base

The Collection data base has undergone an upgrade. Due to the type of programming involved, the migration of records required additional input from Museum staff to ensure records were completely transferred. This involved several thousand items.

Oral histories

Recordings of Ted Weir, of Weir's Butchers, have been undertaken. Mr Weir will also donate photographs relating to the family and business.

With the Weir's delivery bike already in the Collection, both the photographs and oral histories provide an additional level of interpretation to this Claremont story.

Donations

Please see Attachment 1

PAST RESOLUTIONS

Freshwater Bay Museum Advisory Committee Meeting 13 June 2019, Resolution 08/19:

That the Freshwater Bay Museum's Operations Report from March to May 2019, as presented, be received by the Committee.

CARRIED

Freshwater Bay Museum Advisory Committee Meeting 14 March 2019, Resolution 02/19:

That the Freshwater Bay Museum's Operations Report from December 2018 to February, 2019, as presented, be received by the Committee.

CARRIED

Freshwater Bay Museum Advisory Committee Meeting 14 June 2018, Resolution 05/18:

That the Freshwater Bay Museum's Operations Report from March to May 2018 as presented be received by the Committee.

CARRIED

Freshwater Bay Museum Advisory Committee Meeting 8 March 2018, Resolution 01/18:

That the Freshwater Bay Museum's Operations Report from December 2017 to February 2018 as presented be received.

CARRIED

FINANCIAL AND STAFF IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

POLICY AND STATUTORY IMPLICATIONS

Local Government Act 1995.

COMMUNICATION / CONSULTATION

Nil.

STRATEGIC COMMUNITY PLAN**People**

We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.

- Effectively manage and enhance the Town's community facilities in response to a growing community.
- Recognise and celebrate the Town's history and culture through arts and events.

URGENCY

Nil.

VOTING REQUIREMENTS

Simple majority decision of Council required.

COMMITTEE RECOMMENDATION

Moved: Ricki Hewitt Seconded: Joan Fisher

That the Freshwater Bay Museum's Operation Report June to August 2019 be received by Committee.

CARRIED 010/19

Receipt Number	Date	Name of Doner/Source	Item Type	Description of Items	Significance	Action
R1915:1	13.6.19	Unknown	Objects	Stereoscope slides x 23	Found in Education Collection Audit	Education
R1916:1-11	15.7.19	Byrne, Elizabeth	Objects	:1 Royal Winton pieces x 4 :2 Royal Doultan pieces x 8 :3 Coasters, Japanese x 8 :4 Floral Urn :5 Crown Devon piece :6 Sculpture, Canadian Goose :7 Rosary Vases x 2 :8 Sculpture, Grouse :9 Carlton Ware pieces x 5 :10 Japanese prints x 4 :11 Ginger jar	Artefacts belonged to the Unbehaun Family on Victoria Avenue. Part of a pre-arranged deceased estate donation.	Main
R1917:1-2	15.7.19	Fisher, Joan	Object/Photos	:1 Photos of Claremont Festival :2 Book - Peter and Caroline	Record of a Claremont event.	Main
R1918:1	31.7.19	Shepherd, Gary	Object	:1 Ropemaking Machine	To be used in the boatshed activity	Education

6 OTHER BUSINESS

Cr Mews wished to express appreciation to Administration for revisiting Museum building site plans.

The chair advised Committee Members that hold current membership of this Committee will dissolve in line with the Local Government elections being held in October 2019

Nominations for community representatives on this Committee were advertised in The Post newspaper 31 August 2019 and nomination forms are available on the Town of Claremont website. Hard copies were also provided at the meeting.

7 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING PERSON OR BY DECISION OF MEETING

As the Presiding Member, I consider that the appointment of representatives of the Museum Advisory Committee to the newly formed Project Steering Group of the Freshwater Bay Museum, to be established by the Chief Executive Officer, to be of such importance that it is unable to be dealt with at the next meeting of the Advisory Committee.

On this basis I have, as the Presiding Member, elected to dispense with the requirement to give notice under Clause 5.3(2) of the Town of Claremont meeting procedures Local Law.

COMMITTEE RECOMMENDATION

Moved: Ricki Hewitt Seconded: Karen Kaard

That the Committee limit the number of nominees to the Freshwater Bay Project Steering Group to 2 members only.

CARRIED 011/19

The Chair called for nominations

Nominations were received from Ricki Hewitt and Joan Fisher.

The Chair advised that a further nomination had also been received from Cr Jill Goetze.

There being more nominations than vacancies for positions on the Project Steering Group, the Chair called for a secret ballot to be held.

After the counting of votes from each member of the Committee, Ricki Hewitt and Joan Fisher were declared as nominated for the two vacant positions.

COMMITTEE RECOMMENDATION

Moved: Ricki Hewitt Seconded: Karen Kaard

That the Committee nominate the following two members to be its representatives on the Freshwater Bay Project Steering Group;

Ricki Hewitt and Joan Fisher

CARRIED 012/19

8 FUTURE MEETINGS OF COMMITTEE

Freshwater Bay Museum Advisory Committee Meeting, 5 December 2019 at 5:00pm, unless the new Committee determines otherwise.

9 DECLARATION OF CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 5:47pm.

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CHAIRPERSON