

	LG546 Flag and Lighting Policy
Key Focus Area Leadership and Governance	Relevant Council Delegation Nil

Purpose

The purpose of this Policy is for Council to endorse:

1. the protocols for flying, displaying and lowering of flags to half-mast for Town of Claremont buildings.
2. the use of external lighting for the Town's administration building.

Policy

Council adopts and endorses the Australian National Flags Protocol to govern the flying of flags.

Council supports the Town adhering to Australian Government requests for flags to be flown at half-mast.

Council endorses flags being flown at half-mast on specific occasions at the discretion of the CEO and Mayor to commemorate a solemn occasion, including:

- If a current or former Council Member of the Town passes away.
- If a Freeman of the Town passes away.
- If a Town employee passes away.

Council supports but does not require the Town's administration to arrange the use of external lights on the Town's administration building on the following occasions:

Event	Date
Australia Day	26 January
Chinese New Year	10 February
Harmony Day	21 March
Anzac Day	25 April
National Sorry Day	26 May
National Reconciliation Week	27 May to 3 June
Pride Month	June
NAIDOC Week	Nominated week in July
Kings Birthday	Last Monday of September
Royal Show Week	September and October
Remembrance Day	11 November
Christmas	December

Document Control Box			
Business Unit:	Office of the CEO		
Legislation:	<i>Flags Act 1953</i> Australian National Flag Protocols		
Organisational:			
Review Frequency:	Annual	Next Due:	2024
Version #	Decision:	OCM Date:	Resolution Number:
1.	Adopted	25 July 2023	094/23