

# COUNCIL POLICY LG544

## WORK HEALTH AND SAFETY POLICY

KEY FOCUS AREA LEADERSHIP AND GOVERNANCE

### Purpose

The purpose of this Policy is to demonstrate the Council's commitment to providing and maintaining a safe and healthy workplace for all employees, volunteers, contractors and Council Members.

### Policy

Council recognises the importance of a safe and healthy working environment in order to achieve the Town's strategic objectives.

Council is dedicated and committed to providing the budget and sufficient resources to achieve the safety and health objectives of the Town. Council is committed to the following principles:

1. The Town meeting the requirements of the *Work Health and Safety Act 2020*.
2. Provision of a safe working environment for all employees, volunteers, contractors and Council Members.
3. Ensuring the philosophy and principles of work health and safety will apply at all levels of the organisation.

The CEO will be responsible for:

1. Developing, implementing and maintaining work health and safety systems that comply with the *Work Health and Safety Act 2020*.
2. A work health and safety induction program for new employees and contractors in addition to ongoing training.
3. Developing and maintaining an organisational culture with a high level of safety and health awareness.
4. Empowering employees to identify and report health and safety hazards or incidents.
5. Creating and reviewing policies, management practices and programs that support WHS.
6. Processes to ensure thorough and timely investigations of hazards and/or incidents and identification of opportunities for improvement.
7. Establishment of an WHS Committee which includes employee representatives and a member of the executive team.

<b>Document Control Box</b>			
<b>Legislation:</b>	<i>Work Health and Safety Act 2020</i>		
<b>Organisational:</b>	Nil		
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