

# COUNCIL POLICY LG545

## LIVESTREAMING OF COUNCIL MEETINGS

KEY FOCUS AREA LEADERSHIP AND GOVERNANCE

### Purpose

The purpose of this policy is to outline Council's position with respect to the recording and livestreaming of Town of Claremont (**Town**) Council Meetings.

### Policy

All Meetings of Council will, wherever possible, be recorded on an audio device and made available by livestream to provide transparency and engagement in Council's decision-making processes.

Meetings will be livestreamed via an appropriate social media page. A link will be available on the Town's website to access livestreams.

An announcement will be made by the Presiding Member at the commencement of each meeting advising members of the public that the meeting will be recorded and livestreamed.

Other than in accordance with this Policy, a person must not use any electronic, visual or audio recording device or instrument to record the proceedings of a meeting without permission of the Presiding Member.

Livestream of the meeting will be paused where Council resolves to close the meeting to the public in accordance with section 5.23 of the *Local Government Act 1995*.

In accordance with section 9.57A of the *Local Government Act 1995*, the Town is not liable for defamation in relation to matter published on its website as part of a recording or livestream of a Council Meeting.

The Town reserves its' rights under the *Copyright Act 1968* and prohibits any reproduction and/or distribution of livestreamed Council Meetings without prior written consent.

Recordings of Council Meetings will be retained in accordance with the *State Records Act 2000*.

Document Control Box			
<b>Legislation:</b>	<i>Local Government Act 1995</i> <i>Copyright Act 1986</i> <i>State Records Act 2000</i> <i>Town of Claremont Meeting Procedures Local Law 2018</i>		
<b>Organisational:</b>	Town of Claremont Record Keeping Plan 2020		
<b>Version #</b>	<b>Decision:</b>	<b>OCM Date:</b>	<b>Resolution Number:</b>
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